



# Bonner County

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## Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

May 11, 2021 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, May 11, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Bradshaw & Connolly present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by John Pomeroy and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to adopt the order of the agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – Dave VanNatter – Thanked the BOCC for moving forward with Station 1. Dan Rose – Passed.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for April 27, 2021
- 2) Plats for Approval: Heki Tree Farm File #MLD0037-21, Davis Cottage File #MLD0024-21, Replat Cole Subdivision File #MLD0031-21, Syringa Meadows File #MLD0017-21, Mark West Estates File #MLD0034-21, Callahan Lots File #MLD0026-21, Cable Springs File #MLD0021-21
- 3) Invoice Over \$5K: Road & Bridge
- 4) Letter of Support, North Coast Hiawatha Restoration

Commissioner Connolly made a motion to approve the Consent Agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY21 Claims Batch #16 \$257,231.89 & Demands in Batch #16 \$367,612.65; **Totaling \$624,844.54**

Claims Batch #16		
General Fund	\$	75,851.97
Road & Bridge	\$	49,263.54
Airport	\$	4,036.98
Elections	\$	1,651.31
District Court	\$	9,077.76
911 Fund	\$	8,640.25
Court Interlock	\$	130.00
Health District	\$	64,246.25

Indigent and Charity	\$	1,275.00
Junior College Tuition	\$	450.00
Revaluation	\$	511.72
Solid Waste	\$	2,213.68
Weeds	\$	516.06
Parks & Recreation	\$	58.53
Justice Fund	\$	38,006.60
Waterways	\$	206.47
Grants	\$	1,095.77
Total	\$	257,231.89

<b>Claims Batch #16</b>		
Demands	\$	367,612.65

Commissioner Bradshaw made a motion to approve payment of the FY21 Claims and Demands in Batch #16 Totaling \$624,844.54. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding FY21 EMS Claims Batch #16 \$13,452.98; **Totaling \$13,452.98**

<b>EMS Claims Batch #16</b>		
Ambulance District	\$	13,452.98

Commissioner Connolly made a motion to approve payment of the FY21 EMS Claims & Demands in Batch #16 Totaling \$13,452.98. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**TREASURER – Cheryl Piehl**

1) Action Item: Discussion/Decision Regarding Treasurer/Auditor Joint Quarterly Reports, 1<sup>st</sup> Quarter Ending 3/21/2021, Bonner County and EMS

Commissioner Bradshaw made a motion to accept both the Bonner County & EMS Treasurer/Auditor Joint Quarterly Reports for the 1st Quarter ending 3/31/21. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**RECREATION – Pete Hughes**

1) Action Item: Discussion/Decision Regarding Idaho State Parks and Recreation Annual Equipment Report, Groomer

Commissioner Connolly made a motion to authorize and sign the Equipment Annual Report and Equipment Management Forms for asset MV20-1-09-2 Prinoth BR 350 groomer for East Bonner snow groomers.

Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Idaho State Parks and Recreation Annual Equipment Report, Tow Vehicle

Commissioner Bradshaw made a motion to authorize and sign the Equipment Annual Report and Equipment Management Forms for asset RT-17-1-09-3 tow vehicle for East Bonner snow groomers. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Winter Trail Maintenance Agreement, Final Reimbursement/Closeout

Commissioner Connolly made a motion to approve and sign the final reimbursement request of \$15,000.00 for the

winter trail maintenance Resource Advisory Council award. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding Resource Advisory Committee Grant Proposal, Gold Hill Overflow Parking; **\$4,000.00 Match**

Commissioner Bradshaw made a motion to approve and sign the application for the Gold Hill Overflow Parking Proposal. By signing, a final agreement between Bonner County and the Forest Service will be awarded in the amount of \$31,752.00 with a \$4,000.00 in kind match. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **ROAD & BRIDGE – Steve Klatt**

- 1) Action Item: Discussion/Decision Regarding Purchase, Walk-n-Roll Compactor; **\$22,900.00**

Commissioner Connolly made a motion to approve the purchase of a Walk-n-Roll compactor for \$22,900 and to authorize the Chairman to accept & sign the Pape Machinery quote summary administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding District 2 Shop Roof, Bid Package and Design; **\$7,200.00**  
Commissioner Bradshaw made a motion to approve the Proposal and Agreement with H2A Architects for \$7,200.00 to assist with design specs, bid package and contracting of 13,000 square feet of the District 2 shop roof overlay and the Chairman to sign administratively. Road & Bridge is authorized to advertise for bids according to Idaho Code. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Lakeshore Road and Jewel Lake Railroad Crossing Paving; **\$29,950.00**

Commissioner Connolly made a motion to award this contract for the paving of the Lakeshore Drive and Jewel Lake Rd railroad crossings to Wood's Crushing & Hauling, Inc. in the amount of \$29,950.00 and allow the board to sign. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 4) Action Item: Discussion/Decision Regarding Award of 2021 Liquid Asphalt Contract; **\$732,900.00**

Commissioner Bradshaw made a motion to award the 2021 Liquid Asphalt Contract for HFE-150 and CMS-2P oil grades to Ergon Asphalt & Emulsions, Inc. for the unit prices listed on their Bid Submittal Form for a total amount of \$732,900. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **SOLID WASTE – Bob Howard**

- 1) Action Item: Discussion/Decision Regarding Permission to Advertise for Bids. Midway Solid Waste Collection Site Project

Commissioner Connolly made a motion to authorize the Bonner County Solid Waste Department to advertise for bids for the Midway Solid Waste Collection Site Project. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### **AIRPORT – Dave Schuck**

- 1) Action Item: Discussion/Decision Regarding Sandpoint Airport Pavement Rehabilitation 2021

Commissioner Bradshaw made a motion to approve this runway rehabilitation project at Sandpoint Airport with T-O Engineers in the amount of approximately \$300,000. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:45 a.m. the meeting was recessed.

At 9: a.m. the meeting was reconvened.

#### **EXECUTIVE SESSION – Human Resources**

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources  
Action Item: Discussion/Decision Regarding Hiring

At 9:53 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting 10:42 a.m.  
Commissioner Connolly made a motion to proceed as directed in ES. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources  
Action Item: Discussion/Decision Regarding Personnel

At 10:42 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

Commissioner McDonald reconvened the meeting at 11:47 a.m.  
Commissioner McDonald Adjourned the meeting at 11:47 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of April 27, 2021 – May 10, 2021  
Copies of the complete meeting minutes are available upon request.

On Tuesday, April 27, 2021 a Call for Budgets Meeting was held pursuant to Idaho Code §74-204 (2).

On Wednesday, April 28, 2021 a Wildlife Services Update was held pursuant to Idaho Code §74-204 (2).

On Wednesday, April 28, 2021 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Bradshaw made a motion to deny this project FILE AM0018-20, requesting a comprehensive plan amendment from AG/FOREST LAND to RURAL RESIDENTIAL, based upon the following conclusions: [REFER TO FOLLOWING CONCLUSIONS OF LAW AND SPECIFY WHICH CONCLUSIONS THE PROJECT MEETS AND FAILS TO MEET]. The decision is based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as amended. This action does not result in a taking of private property. The action that could be taken, if any, to obtain the zone change is to: 1) File a new application with the Planning Department and meet the standards required by Bonner County Revised Code; or 2) Pursue such remedies as may be applicable at Title 67, Chapter 65, Idaho Code. The motion was not seconded, the motion does not pass. Commissioner Connolly made a motion to approve this project, FILE AM0018-20, requesting a comprehensive plan amendment from AG/FOREST LAND to RURAL RESIDENTIAL, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – nay. The motion passed. Commissioner Connolly read the Comprehensive Plan Amendment Findings of Fact into the record. Commissioner Connolly made a motion to approve resolution #2021-42 amending the Bonner County Projected Land Use Map. Commissioner McDonald stepped down from the Chair and seconded the motion. Commissioner

McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – nay. The motion passed. Commissioner Connolly made a motion to approve this project, FILE ZC0015-20, requesting a zone change from AGRICULTURAL/FORESTRY 10 (A/F-10) to RURAL-5 (R-5), finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following findings of fact and conclusions of law as written. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – nay. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 27, Township 55 North, Range 4 West, Boise Meridian, Bonner County, Idaho from Agricultural/Forestry 10 to Rural-5, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – nay. The motion passed.

On Thursday, April 29, 2021 a Panhandle Health District Update was held pursuant to Idaho Code §74-204 (2).

On Monday, May 3, 2021 a Department Head Meeting was held pursuant to Idaho Code §74-204 (2).

On Monday, May 3, 2021 an Insurance Update was held pursuant to Idaho Code §74-204 (2) and Idaho Code §74-206 (1) (D) Records Exempt.

On Wednesday, May 5, 2021 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204 (2). The following files were Approved: RP002310060070A, RP58N01E182390A & 380A; Tabled: LR56N01E187213T, LR56N01E187208T, LR56N01E187212T, LR56N01E187205T, LR56N01E187214T, LR56N01E187206T & PP55N05W066900A.

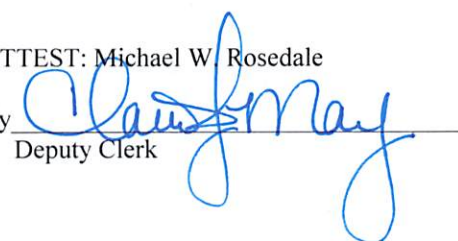
On Wednesday, May 5, 2021 Assistance was held pursuant to Idaho Code §74-204 (2). The following file was Denied: 2021-017.

On Wednesday, May 5, 2021 an Elections Workshop was held pursuant to Idaho Code §74-204 (2).

On Monday, May 10, 2021 a Road & Bridge Update was held pursuant to Idaho Code §74-204 (2).

  
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Dan McDonald, Chairman

5/18/21  
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Date

ATTEST: Michael W. Rosedale  
By   
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Deputy Clerk